



Academy of Children's Theatre
 213 Wellsian Way, Richland 99352
 509 943-6027 | academyofchildrenstheatre.org

Your Family's Theatre

Contract for the 2011-2012 School Show Season

ACT is accepting reservations for our 2011-12 shows. Ticket prices are \$5/show per student and chaperone. Chaperones do not receive complimentary tickets. The number of chaperones are limited to school district requirements. Do not bring extra people. Because our shows have reserved seating, please try to be as accurate as possible with your count. You will have up until two (2) weeks prior to the show to change your count. You will be charged for any cancellations made less than two weeks before the production. To ensure your reservation is secure, payment is due with contract unless prior arrangements with ACT have been made. *Reservations are NOT complete until this contract and payment is received and processed by the ACT office.* ACT reserves the right, if necessary, to consolidate the two school day performances. You will be notified immediately if this is the case.

1. Provide the following information:

Contact Name _____

School Name _____

Phone _____ Alt. Phone _____

E-mail _____

Mailing Address _____

City _____ St. _____ Zip _____

2. Check your show(s) and time preference and indicate the number of students/chaperones and teachers attending.

Date	Show	Location	Time	Students & Chaperones	Teachers	Total
<input type="checkbox"/> Th, Feb 16, 2012	Treasure Island	Chief Joseph MS	<input type="checkbox"/> 9:15a <input type="checkbox"/> 12n	_____	_____	_____
<input type="checkbox"/> Th, Apr 26, 2012	Winnie the Pooh	Chief Joseph MS	<input type="checkbox"/> 9:15a <input type="checkbox"/> 12n	_____	_____	_____

3. Please read and sign the following:

I have reserved seats for the listed performance(s). I am aware that I will be charged for any cancellations made less than two (2) weeks before the performance time.

Teacher Signature _____ Date _____

Principal Signature _____ Date _____

Email confirmation will be sent when contract is processed. Tickets will be sent two weeks prior to show. Please make a copy for your records and mail the completed form to the address below. Unsigned forms will be returned.

Please mail your completed form to:

ACT / Julie Schroeder,
 213 Wellsian Way
 Richland, WA 99352

For questions, please contact:

Julie Schroeder, Education Coordinator
 julie.act_edu@hotmail.com
 (509) 943-6027

Office Use Only: Paid: \$ _____ | check # _____ card | # _____ tickets sent on: _____